



Cornerstone Christian Academy

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Appomattox, VA 24522

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Susan Shorter, Head of School

Teacher and Administrator Application Form

Thank you for your interest in serving on the ministry team of Cornerstone Christian Academy. As you know, being a teacher or administrator in a Christian setting is a calling from the Lord. At Cornerstone Christian Academy, we acknowledge this calling and strive to hire personnel who exemplify Christ in both their personal and professional lives. We also seek those who been given a love for children and the gift of teaching them. If it appears that you may be qualified for one of our openings, a personal interview will be arranged.

I. PERSONAL INFORMATION (*response is optional)

Date of submission of application: _____

Your full name: _____

Current address: _____

Phone: _____ Email: _____

Date of birth: _____

*Are you a citizen of the United States? _____ Social Security #: _____

Marital status: (check one) Married _____ Single _____ Divorced _____

Separated _____ Widow _____ Widower _____

If married, spouse's name: _____

Spouse's occupation: _____

Children's names and ages: _____

General state of your health: _____ Do you have any recurring illnesses or other difficulties that may, at any time, affect your teaching ability? _____ If so, please explain:

Have you ever been arrested (*) or convicted for any criminal act? _____ If so, please explain on a separate sheet of paper. (A background check of all personnel is required by law.)

II. CHRISTIAN BACKGROUND/TRAINING

On a separate sheet of paper please describe the following:

- A. A brief version of your own testimony (including approximate date of conversion).
- B. The authority the scriptures have in the world and in your life.
- C. Your reasons for seeking a position in a Christian school.

1. What is your denominational preference, if any? _____

If non-denominational, what type of church do you attend in the local area? (Cornerstone Christian Academy has a policy that all employees attend a Christian church on a regular basis.)

2. Have you read the entire Bible? _____

3. Have you had any formal training in the Scriptures (Bible classes, correspondence, etc.) or in Christian education course work? Please describe:

III. PROFESSIONAL QUALIFICATIONS

A. TRAINING

Check the degrees that you hold and the college/university:

Bachelor's _____ Major _____ Minor _____

College/university _____

Master's _____

College/university _____

Date of Graduation _____

List institutions attended, but no degree received (include date attended):

B. CREDENTIALS

1. Do you have a state-issued teaching certificate? _____

If so, what is it for and from which state? _____

Is it currently valid? _____ Expiration date? _____

2. If you are seeking an elementary position, what grade would you prefer to teach? _____ What other grades and/or specialized subjects do you believe you are qualified to teach in the elementary range? (Order of preference) _____

3. If you are seeking a secondary (middle or high school) position, what courses do you believe you are qualified to teach? _____

4. List any extracurricular activities you are qualified to oversee or would like to be involved in. (For example, providing music for chapel). _____

C. EXPERIENCE

1. List any teaching experience you have (include student teaching):

School	Course/Grade	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. What was your most recent non-teaching work position? (Include the dates you worked there and the reason for leaving.)

3. List any military experience or travel experiences you may have (include dates.)

D. REFERENCES

Please provide the names of individuals who can attest to your character and teaching abilities. Include a pastor, principal (if prior teaching experience), and a supervisor from a previous non-teaching job. Be sure at least one of these references was a direct supervisor overseeing your work.

Name	Position	Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

IV. PERSONAL INFORMATION

A. Please list your hobbies, interests, and clubs: _____

B. Personal goals: Lord willing, what are your personal goals and plans for the next five years?

C. What role do you believe teachers play in regard to the moral and spiritual lives of their students?

D. Describe your philosophy of disciplining children.

E. Enclosed with this application form is an essay by Dorothy Sayers entitled "The Lost Tools of Learning".
(For the complete essay see <http://www.gbt.org/text/sayers.html>)

1. Are you in agreement with the model presented in this essay? _____

2. What are the strengths of this approach? _____

3. Do you have any disagreement with this approach? If so, please explain.

I certify that I have never been convicted of any crime "against the person," including assault and battery, unlawful wounding, malicious wounding or abduction, or of any sex offense, including rape, taking indecent liberties with a minor. I agree to immediately notify Cornerstone Christian Academy of this conviction. I understand that a background check will be performed before I begin my responsibilities.

Signature _____ Date _____

Teacher Commitment

I certify that the information on this application is true and that I support the Mission and Statement of Faith of Cornerstone Christian Academy.

Applicant's Signature

Date

V. STATEMENT OF MISSION

The mission of Cornerstone Christian Academy is to assist parents in our community in the Christian nurture and education of their children by providing a Christian school in the classical tradition of excellence. This education is Christ-centered and classical in content, approach, and philosophy. Emphasis is placed upon teaching students how to think and how to learn. The CCA curriculum and educational methodology are designed to meet the spiritual, academic, social, and cultural needs of the Christian student.

VI. STATEMENT OF FAITH

Our school statement of faith highlights key points of our standards.

1. Holy Scriptures (the Old and New Testament) contain all things necessary to Salvation, so that whatever is not found in the Scriptures, nor proved thereby, no one shall be required to believe as an article of faith.
2. There is but one living and true God, of infinite power, wisdom, and goodness. In the unity of this Godhead there are three persons, of one substance, power, and eternity; the Father, the Son, and the Holy Ghost.
3. The Son, of one substance with the Father, took Man's nature in the womb of the blessed virgin, so that two whole and perfect Natures, the Godhead and Manhood, were joined in the one person, Jesus Christ, never to be divided. In his Manhood, Jesus Christ is like unto us in all things, except sin only, from which he is clearly void. This same Christ, very God and very Man, truly suffered and was crucified, dead, and buried, to reconcile his Father to us, and to be a sacrifice, not only for original sin, but also for the actual sins of men.
4. Christ did truly rise from death, and took again his body, and ascended into heaven, from whence he will return to judge all men at the last day.
5. We are accounted righteous before God only for the merit of our Lord and Savior Jesus Christ by faith, and not for our own works or deserving. Wherefore, we are justified by faith only, as the Scripture teaches.
6. Good works, however, spring necessarily out of a true and lively faith, insomuch as by them a lively faith may be known.
7. The visible Church of Christ is a congregation of faithful people, in which the pure Word of God is preached, and the sacraments (Baptism and the Lord's Supper) be duly ministered according to Christ's Ordinance.
8. The Church has power to decree ceremonies and rites, and authority in controversies of the faith; and yet it is not lawful for the Church to ordain anything contrary to God's written Word. Neither may the Church expound one place of Scripture in repugnance to another. Wherefore, although the Church is the Witness and Keeper of God's Holy Word, yet ought not to decree anything against the same.